

Keith L. Yearick
Chief Assessor

Larry E. Coploff
Solicitor

OFFICE OF
BOARD OF ASSESSMENT & REVISION OF TAXES
CLINTON COUNTY, PENNSYLVANIA



Board of Commissioners:
Robert B. "Pete" Smeltz, Jr
Chairman
Jeffrey A. Snyder
Vice-Chairman
Paul W. Conklin
Commissioner

230 East Water Street ~ Lock Haven, Pa 17745

The following conditions must be met before the assessment office can process this application.

1. This application must be completed and executed by all fee simple (deeded) owners of the property for which application is being made. Should the property be titled in the name of a corporation, the application must be executed by the individual authorized by a corporation resolution to do so. Should the property be titled to an entity other than a corporation, an individual duly authorized to act on behalf of that entity must execute the application. A copy of the appropriate corporate resolutions or authorization must accompany this application.
2. All signatures on this application must be notarized. (See back of application) When multiple signatures are needed and logistically cannot be achieved at one time for notarization multiple copies of back page of the application, with appropriate notarized signatures may be submitted, with the completed application, for compliance with this requirement. (See SCHEDULE of FEES for additional costs.)
3. This application may be filed in person or mailed to the Clinton County Assessors Office, 230 East Water Street, Lock Haven, Pennsylvania 17745. Questions regarding this application should be directed to the County Assessment office at the above address or by calling (570) 893-4031. Applicants and or their representatives should have knowledge of the Clean & Green regulations as published in *Act 319 of 1974, Act 156 & TITLE 7 PA Code, Chapter 137b*. A copy of *Chapter 137b* is available upon request form the Clinton County Assessment office.
4. As amended, *Act 319 of 1974, Act 156 & the most recent legislation TITLE 7 PA Code, Chapter 137b* requires the application be filed before June 1st in the current year to be effective for the subsequent tax years beginning January 1st of the following year.
5. Fees: (*A separate application fee is required for each deeded parcel*.) See page 3 of 3 for fee schedule.

A processing fee and a recording fee (Separate Checks) must be remitted with this application.
Checks are made payable to:

Clinton County Assessment Office (processing fee),
The Recorder of Deeds Clinton County (document recording fee).

If an owner of enrolled land changes the use of the land to something other than specified under the act so that it otherwise fails to meet the requirements of section 3 of the act (72 P. S. § 5490.3) that land owner shall be responsible for payment of the "rollback taxes & interest" up to 7 years preceding the violation.

Qualification for enrollment of your property into the "Clean & Green" program is determined by minimum requirements established for any one of three (3) land use categories: *Agriculture Use, Agriculture Reserve, or Forest Reserve*. The specific eligibility requirements are contained on this form. The eligibility of this parcel will be determined, utilizing your responses to the questions on this application.

APPLICANT: DO NOT INCLUDE THIS PAGE AS PART OF THE FILING.
THIS PAGE DOES NOT HAVE TO BE RECORDED.

SCHEDULE of FEES

Clean & Green Application filing fees (for each deeded parcel):.....\$50.00*
(Checks made payable to the Clinton County Assessment Office)

Recording Fees: (for each deeded parcel)

Maximum four (4) Pages per document** and four (4) Names per document....\$20.50*

Additional Pages exceeding the maximum.....\$2.00* per page

Additional Names exceeding the maximum.....\$0.50* per name

(Checks made payable to the Clinton County Recorder of Deeds)

** Fees shown are subject to change without notification*

***Normal number of pages for filing an application is 2 pages (front & back) unless the applicant is filing additional documentation mentioned in Question #9A on front page of the application and or additional notarized signature pages on back of application.*

Mail or hand-deliver Application & Checks to: **Clinton County Courthouse**
Assessment Department
230 East Water Street
Lock Haven, PA 17745

CHECKS IN THE CORRECT AMOUNTS MUST ACCOMPANY ALL APPLICATIONS TO COMPLETE PROCESSING.

The applicant hereby agrees, subject to approval of this application, that they or a designated representative will submit, advise or notify the county assessment office, in writing, within thirty (30) days, of a proposed change of use of the land, or conveyance of land. The undersigned declares this application, including all accompanying schedules and statements, has been examined and to the best of their knowledge and belief is true and correct. Furthermore, they agree to pay any fees imposed or required by the county associated with this application.

_____	____/____/____	_____	____/____/____
Signature	Date	Signature	Date
_____	____/____/____	_____	____/____/____
Signature	Date	Signature	Date
_____	____/____/____	_____	____/____/____
Signature	Date	Signature	Date
_____	____/____/____	_____	____/____/____
Signature	Date	Signature	Date

COMMONWEALTH OF PENNSYLVANIA)
 CLINTON COUNTY) SS:
)

On this, the _____ day of _____ 20____, before me, the undersigned officer,

personally appeared known to me (or satisfactorily proven) to be the person whose name is subscribed to & within the instrument, and acknowledged that they executed the same for the purpose therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

 Notary Public

My Commission Expires: _____

FOR OFFICIAL USE ONLY

An official of the Clinton County Assessment Office will complete the information within this block.

Application Qualifies and is Approved for:

Agriculture Use _____ Agriculture Reserve _____ Forest Reserve _____

Disapproved _____ Reason _____

Reviewing Assessor & Date: _____