

CLINTON COUNTY
FFY 2018
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
APPLICATION

The Clinton County Commissioners are accepting proposals for use of FFY 2018 CDBG funds. Please submit all complete applications to Leah Mothersbaugh at Second Floor, Piper Building, 100 Mercer Drive, Lock Haven, PA 17745. If you have any questions regarding the application, please contact Leah Mothersbaugh at (570) 893-4080 ext. 2 or lmothersbaugh@clintoncountypa.com.

Project submission deadline: Friday, July 20, 2018 at 5:00 p.m.

PROJECT OWNER

Address Line 1: _____
Address Line 2: _____
City, State, ZIP: _____
Telephone: _____
Fax: _____
Email: _____
Chief Official: _____
Project Contact: _____
Project Contact's
Phone and Email: _____

PROJECT TITLE

PROJECT SITE

Address Line 1: _____
Address Line 2: _____
City, State, ZIP: _____

TOTAL PROJECT COST

CDBG FUNDS REQUESTED

OTHER FUNDS (list sources)

Committed: _____
Pending: _____

ESTIMATED TIME NEEDED

TO COMPLETE PROJECT

(Include engineering development, permitting, bid preparation, inspections, and construction time)

PROJECT DESCRIPTION

Please fully answer the questions below. Supporting documents such as drawings, plans, maps, photographs, cost estimates, budgets, engineer descriptions, user fee analyses, feasibility studies, etc. are strongly encouraged.

- 1. What is the problem you wish to address with this project?

- 2. Summarize your project. Make sure to mention all components of what you plan to do, even if CDBG funding isn't requested toward all components. Define how your project will correct the problem.

- 3. Will the completion of this project fully resolve the problem, or will future work phases be needed?

- 4. State the physical dimensions of your project. (e.g.: 200' x 150'; one block; 600' of piping with branches extending so far in each direction; or "no footprint"). If your project involves rehabilitation of existing buildings or infrastructure, briefly describe them. Be sure to include height above and depth below ground, if applicable. If the project has multiple physical components, describe them individually.

- 5. Is your project's footprint (check) _____ only in one municipality _____ in more than one municipality? List municipalities _____

6. Estimate how many people or households will be served by your project and state how you arrived at the figure. Consider not only immediate beneficiaries (such as residents along a street or water line being repaired) but also all other potential beneficiaries (is it a through-street to a shopping center? Will everyone on the water system benefit?). If the project is on behalf of a public service agency, define your service area. _____

7. Will your project benefit a specific population (such as LMI citizens, seniors, homeless people, severely disabled adults), or will it have a community-wide or county-wide benefit?

8. Does your project meet any of the following conditions (check any and all that apply):

Located in a 100-year flood plain (contact Grants Administrator for determination)

Located in a historic district

Located in a natural/wildlife area

Located near an airport or air strip

Will generate noise

Will affect air quality

Will involve toxic or radioactive substances

Will involve explosive or flammable operations

(NOTE: None of the above conditions will stop a project or affect its eligibility. The information is needed to establish the level of environmental review.)

9. Is your project ready to begin? _____ If not, when will it be ready? _____

10. Is there anything else you would like the Commissioners to know about your project? _____

BREAKDOWN OF PROJECT COST

Itemize your project cost and state how you arrived at the figures (e.g., supplier quotes, contractor or engineer estimate, etc.). Be sure to include ALL costs associated with the project, even if you are not asking for CDBG funding toward them.

Total Project Cost \$ _____

Engineering, Design and Inspection Costs \$ _____

Construction Contracts \$ _____

Property Acquisition \$ _____

Force Account (Labor Provided by Municipal Employees) \$ _____

Material Purchase \$ _____

Equipment Purchase (Fire Companies Only) \$ _____

To which part of the above costs will CDBG be applied? _____



EQUAL HOUSING
OPPORTUNITY

CLINTON COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATION PREPARATION SCHEDULE
FY 2018

Letter to Communities and Authorities	5-21-2018
<i>(Also posted on website news banner along with application)</i>	
*First Public Hearing	6-21-2018, 7:00 pm
Deadline for Receipt of Project Applications	7-20-2018, 5:00 pm
Scored Projects to Commissioners for Review	8-1-2018
Second Public Hearing Notice Publication Date	8-23-2018
<i>(Project(s) Selection Announcement)</i>	
*Second Public Hearing.....	9-6-2018, 9:30 am
*Resolution to Apply <i>(Commissioners' Regular Meeting)</i>	9-6-2018, 10:00 am
Application Submission	Fall 2018

*Denotes participation by the Board of Commissioners.

ALL PUBLIC HEARINGS WILL BE HELD IN
THE COMMISSIONERS' PUBLIC MEETING ROOM
Second Floor, Piper Building
100 Mercer Drive, Lock Haven

FFY 2018 Allocation: \$225,000 estimated