

**CLINTON COUNTY**  
**FFY 2019**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**  
**APPLICATION**

The Clinton County Commissioners are accepting proposals for use of FFY 2019 CDBG funds. Please submit all complete applications to Gabriel Caprio at 2 Piper Way, Suite 244, Lock Haven, PA 17745. If you have any questions regarding the application, please contact Gabriel Caprio at (570) 893-4080 ext. 2 or gcaprio@clintoncountypa.com.

**Project submission deadline:** Friday, July 26, 2019 at 5:00 p.m.

**PROJECT OWNER**

Address Line 1: \_\_\_\_\_  
Address Line 2: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Chief Official: \_\_\_\_\_  
Project Contact: \_\_\_\_\_  
Project Contact's  
Phone and Email: \_\_\_\_\_

**PROJECT TITLE**

\_\_\_\_\_

**PROJECT SITE**

Address Line 1: \_\_\_\_\_  
Address Line 2: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_

**TOTAL PROJECT COST**

\_\_\_\_\_

**CDBG FUNDS REQUESTED**

\_\_\_\_\_

**OTHER FUNDS** (list sources)

Committed: \_\_\_\_\_  
Pending: \_\_\_\_\_

**ESTIMATED TIME NEEDED**

**TO COMPLETE PROJECT**

\_\_\_\_\_

(Include engineering development, permitting, bid preparation, inspections, and construction time)

**PROJECT DESCRIPTION**

*Please fully answer the questions below. Supporting documents such as drawings, plans, maps, photographs, cost estimates, budgets, engineer descriptions, user fee analyses, feasibility studies, etc. are strongly encouraged.*

- 1. What is the problem you wish to address with this project?

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- 2. Summarize your project. Make sure to mention all components of what you plan to do, even if CDBG funding isn't requested toward all components. Define how your project will correct the problem.

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- 3. Will the completion of this project fully resolve the problem, or will future work phases be needed?

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- 4. State the physical dimensions of your project. (e.g.: 200' x 150'; one block; 600' of piping with branches extending so far in each direction; or "no footprint"). If your project involves rehabilitation of existing buildings or infrastructure, briefly describe them. Be sure to include height above and depth below ground, if applicable. If the project has multiple physical components, describe them individually.

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- 5. Is your project's footprint (check) \_\_\_\_\_ only in one municipality \_\_\_\_\_ in more than one municipality? List municipalities \_\_\_\_\_

6. Estimate how many people or households will be served by your project and state how you arrived at the figure. Consider not only immediate beneficiaries (such as residents along a street or water line being repaired) but also all other potential beneficiaries (is it a through-street to a shopping center? Will everyone on the water system benefit?). If the project is on behalf of a public service agency, define your service area. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Will your project benefit a specific population (such as LMI citizens, seniors, homeless people, severely disabled adults), or will it have a community-wide or county-wide benefit?  
\_\_\_\_\_

8. Does your project meet any of the following conditions (check any and all that apply):

Located in a 100-year flood plain (contact Grants Administrator for determination)

Located in a historic district

Located in a natural/wildlife area

Located near an airport or air strip

Will generate noise

Will affect air quality

Will involve toxic or radioactive substances

Will involve explosive or flammable operations

(NOTE: None of the above conditions will stop a project or affect its eligibility. The information is needed to establish the level of environmental review.)

9. Is your project ready to begin? \_\_\_\_\_ If not, when will it be ready? \_\_\_\_\_

10. Is there anything else you would like the Commissioners to know about your project? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## BREAKDOWN OF PROJECT COST

Itemize your project cost and state how you arrived at the figures (e.g., supplier quotes, contractor or engineer estimate, etc.). Be sure to include ALL costs associated with the project, even if you are not asking for CDBG funding toward them.

Total Project Cost \$ \_\_\_\_\_

Engineering, Design and Inspection Costs \$ \_\_\_\_\_

Construction Contracts \$ \_\_\_\_\_

Property Acquisition \$ \_\_\_\_\_

Force Account (Labor Provided by Municipal Employees) \$ \_\_\_\_\_

Material Purchase \$ \_\_\_\_\_

Equipment Purchase (Fire Companies Only) \$ \_\_\_\_\_

To which part of the above costs will CDBG be applied? \_\_\_\_\_



EQUAL HOUSING  
OPPORTUNITY

CLINTON COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION PREPARATION SCHEDULE  
FY 2019

Letter to Communities and Authorities .....	5-28-2019
<i>(Also posted on website news banner along with application)</i>	
First Public Hearing Notice Publication Date .....	6-20-2019
*First Public Hearing .....	6-27-2019, 9:30 m
<b>Deadline for Receipt of Project Applications .....</b>	<b>7-26-2019, 5:00 pm</b>
Scored Projects to Commissioners for Review .....	8-7-2019
Second Public Hearing Notice Publication Date .....	8-29-2019
<i>(Project(s) Selection Announcement)</i>	
*Second Public Hearing .....	9-12-2019, 6:00 pm
*Resolution to Apply <i>(Commissioners' Regular Meeting)</i> .....	9-12-2019, 6:30 pm
Application Submission .....	Fall 2019

\*Denotes participation by the Board of Commissioners.

ALL PUBLIC HEARINGS WILL BE HELD IN  
THE COMMISSIONERS' PUBLIC MEETING ROOM  
Second Floor, Piper Building  
2 Piper Way, Lock Haven, PA 17745

FFY 2018 Allocation: \$225,000 estimated